

Date of next meeting  
8<sup>th</sup> August, 2018

**UNCONFIRMED**

**BOYTON PARISH COUNCIL**

**ANNUAL VILLAGE MEETING  
followed by  
ANNUAL GENERAL MEETING  
followed by  
PARISH COUNCIL MEETING**

held on Wednesday, 16<sup>th</sup> May, 2018

**MINUTES**

**PRESENT**

CLlr Caroline Wheatley Hubbard  
CLlr Felix Spender  
CLlr Jill Adams  
CLlr Gary Treherne  
CLlr Phil Garratt  
Sarah Pallant

Chairman  
Vice Chairman, Treasurer  
Infrastructure  
Infrastructure  
Planning  
Clerk

**PUBLIC**

4 Parishioners present

1. **APOLOGIES**

18/32 No Apologies

**ANNUAL PARISH MEETING**

2. **OPEN FORUM**

18/33 A parishioner enquired about the status of the Welcome Pack. This is completed and there were questions as to whether the PCC or the PC should have responsibility. It was suggested that the parishioner might ask the PCC for their opinion.

18/34 A parishioner drew the attention of the Council to the matter of a member of the parish of around 1911/12, a Mr Gilbert Scott. He had served in the Army and was killed at Gallipoli. The parishioner requested that some memorial should be made for him, either in the church or on/by the War Memorial. It was suggested that this may be a matter for the PCC. After further discussions the parishioner kindly agreed to provide the case history for discussion at the next meeting.

18/35 Work has not yet started due to the instability of the footings. A new system of support is required (SYNTREX?). The original contractors are not licensed for this product so a new tender is due to be put forward in the next few weeks. It is hoped to complete the work by the end of November.

18/36 A parishioner commented on standing water on the east side of the village which appeared to indicate that 3 drains may be blocked. CLlr Adams said that a visit by the gully tanker was scheduled.

18/37 A parishioner asked about the War Memorial funding. There is £8,322 in the fund. £5,800 has been received from the War Memorial Trust.

18/38 Apologies had been received from Robin Grist who had enquired whether the Council had a 10-year plan.

**Meeting Closed at 19.22**

## **ANNUAL GENERAL MEETING**

### **1. CHAIRMAN'S STATEMENT**

18/39 The Chairman read her statement, thanking Councillors for their hard work. Drains, poo bins and salt bins have all been addressed and the new signs on Archers way are in place. The refurbishment of the War Memorial is moving on - aiming for completion by the end of 2018. Compliance with GDP regulations is in hand and finally the Parish Council is looking forward to the next 12 months when we can hopefully tackle more problems.

### **2 ELECTION OF CHAIRMAN**

18/40 Cllr Wheatley Hubbard was proposed by Cllr Treherne and seconded by Cllr Garratt. The vote in agreement was unanimous.

### **3. INFRASTRUCTURE REPORT**

18/41

**16th May 2018**

#### **ACTIONS IDENTIFIED AT LAST MEETING**

Dog Fouling: Dog bins are now in place thanks to the Clerk who with liaised with Id Verde on the placement of the bins as the Councillor was not available. The invoice is awaited.

2 reported issues to WC have been completed. Road signs in Boyton indicate that work on the road going up Walkers Hill will be taking place shortly. The blocked drain in Corton will have/had a visit from the Gully tanker. The issues with the edge of the road in Bartletts Lane has been 'instructed' and railings on Suffers Bridge has been 'referred'.

Parish Steward Scheme

The Parish Steward visits resume on the 20th June. The most recent schedule shows further visits on the 18th July and 12th August.

An order form from Wiltshire Council has been received for resources available through the Parish Emergency Assistance Scheme for the Parish Council to consider.

## 18/42 **PLANNING REPORT**

### Annual Report

Over the year as a whole, virtually all Planning Applications have been for tree works, the only exceptions being works to The Dower House, Boyton and Old Farm Cottage, Corton.

## 5. **OTHER BUSINESS**

18/43 The Commemoration/Re-Dedication of the War Memorial was discussed. It was suggested that perhaps the PCC and The Fane Hall Committee should join with the PC to decide a manner in which this could happen. Cllr Wheatley Hubbard proposed contacting the PCC and the FHC to arrange a meeting.

It was noted that there will be bell ringing to acknowledge the centenary.

18/44 The Parish Web site. It was noted that some people had had problems bringing this up on their computer. This will be looked into.

**The meeting closed at 19.35**

## **PARISH COUNCIL MEETING**

### 1. **DECLARATIONS OF INTEREST**

18/45 There were none.

### 2. **APPROVAL OF LAST MINUTES**

18/46 The minutes of the meeting held on 21<sup>st</sup> February, 2018 were approved as a correct record and signed by the Chairman.

### 3. **MATTERS ARISING**

18/47 The matter of the possibility of a 20mph sign is now closed due to cost.

18/48 The dog Mess Bins are now installed. Cllr Adams will check on collection arrangements.

**ACTION: JA**

There has been a complaint of dog mess in Church Drive, Boyton.

18/48a

A thank you was sent to William Harrison-Allen for his kindness in enabling the bin to be placed outside the entrance to the pub.

18/49 Data Protection Regulations. Nicola Fellowes has emailed all parishioners currently agreeing to be included on the Boyton and Corton VIP mailing list and explained that if they wish to unsubscribe they may do so at any time when they receive a message or request to be taken off the list.

18/50 Litter and annual litter picking. When this is organised it was noted that it tends to be the same few parishioners. It was suggested that litter clearing should be down to individuals. In view of Health & Safety High Visibility vests/jackets and pickers are available. This advice will be sent to the VIP.

**ACTION: FS**

18/51 The Telephone Box. This was last painted, very kindly, by Wayne Colsh. It was agreed to contact him to ask if he would do a re-paint. The cost to be limited to £100.

**ACTION: Clerk**

18/52 The Post Box. This is also looking shabby. The Postman will be asked if Royal Mail could do something.

**ACTION: Clerk**

18/53 With reference to item 18/34 it was agreed to await the report on Mr Gilbert Scott, the reaction from the PCC and the FHC.

18/54 Reference item 18/36 it was noted that information had been received that the gully cleaners will not clear the runs between gullies, only the actual drain holes.

#### **4. FINANCE**

18/55a

The Annual Governance Statement for 2017/2018 was reviewed, approved and signed.

18/55b

The Parish Council reviewed and approved the Accounting Statements for 2017/2018.

Boyton Parish Council, Wiltshire

Bank Reconciliation Year ended 31 March 2018

A	Balance on bank statement as at 31 March 2018	£5,464.31
	Outstanding items	
B	Less unpresented cheques	£0.00
C	Plus uncleared payments into bank	£0.00
D	Petty cash	£0.00
E	Balance in cash book	£5,464.31

#### **Opening balance - £ 2197**

##### **Income**

£1075.00 –precept

£1.51 – interest

£117.53 – carol singers war memorial

£1000 – fete war memorial

£2000 -donations war memorial

**Total £ 4194.04**

### Expenditure

£337.50 – Wilts Council road signs

£250.34 – insurance

£50 – donation air ambulance

£50 – donation Bobby Van Trust

£209.52 – grit bins

£30 – Grant Thornton

**Total £ 927.36**

**Closing Balance £5464.31**

### Variances

Box on section1	2017 £	2018£	variance	%	Explanation required
Box 2 precept	929	1075	146		Yes (1)
Box 3 total receipt	0.89	3119.04	3118.15		Yes (2)
Box 4 staff costs	0	0	0		0
Box 5 loan	0	0	0		0
Box 6 other payments	329.68	927.36			Yes (3)
Box 7 Balance carried forward	2197.63	5464.31	3266.68		No

1. Precept increased to cover future budget requirements. In particular the requirement to create sustainable reserves.
2. Interest only in 2017. Substantial donations were received towards the war memorial refurbishment.
3. Payments in 2017 were deliberately low. 2018 saw the purchase of grit bins and the installation of new road signs.

18/55e

The Bobby Van and Wiltshire Air Ambulance. It was agreed to support each organisation to the sum of £50.00.

18/55f

Two cheques were signed and countersigned.

Id Verde Dog Mess Bins £481.62

WALC Local Council Advisory £ 73.12

18/55g

War Memorial. See items 18/35 and 18/43.

### 5. INFRASTRUCTURE

18/56a

It was noted that the Salt Bin in Boyton is in the wrong place. Cllr Adams will ask the Parish Steward to empty/move/refill to a new site at the entrance to the track half way up Walkers Hill.

**ACTION: JA**

18/56b

The Grit Bin in Corton. Cllr Adams will ask the Parish Steward if it is possible for this to be moved to sit behind the Corton sign. It will be nearer the junction and slope of the road and will be less unsightly on the Green.

**ACTION : JA**

18/56c

The PC have received information from Wiltshire Council advising that we are able to order refills for the salt/grit bins. These will be ordered.

**ACTION: JA**

18/56d

Empty sandbags are to be made available for parishioners.

**ACTION: JA**

## 6. PLANNING

18/57

### Permission

W/18/01181/TCA Felling of Hawthorn tree, height reduction of Poplar tree,height and spread reduction of Beech tree.

Corton House

18/01766/TCA Felling of 3xConifers, 1xPrunus Nigra.

Dairy Cottage, Corton

### Refusal

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### Withdrawn

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### Pending

18/03055/TCA Crown reduction of Apple tree, crown reduction and shaping of Tulip tree.

Jubilee Cottage, Corton

18/03056/TCA Crown reduction of 1xYew tree, 1xDogwood tree, felling of 1xConifer.

Old Farm Cottage, Corton

18/03261/FUL Minor works to existing building, improving access to and amenities on 2<sup>nd</sup> floor.

Old Farm Cottage, Corton

18/03516/LBC As above.

## 7. CORRESPONDENCE

18/58 A parishioner requested that the Parish Council might consider whether a Defibrillator should be put in place. The matter of where it would be sited was discussed. The cost and supply is to be researched.

**ACTION: GT**

18/59 A letter regarding possible development of Leonard's Nursery was received from the family involved. A reply was sent explaining the guidelines of the West Wiltshire District Council Plan.

It was noted that the site is an 'eyesore'. It was suggested that Cllr Newbury could be contacted regarding this matter.

**ACTION: JA**

## **8. Any Other Business**

18/60 It was decided to request that Open Forum matters should be submitted by parishioners to the Council so that they may be included in the Agenda before it is finalised and made public.

18/61 A 10 year plan. It was decided that when ideas were put forward by the Parish that would require a 10 year plan then it would be considered.

18/62 Cllr Spender proposed that the Annual Village Meeting should be held in Aug/Sep in order that matters involving the Precept could be discussed. This is to be put out on the VIP.

**ACTION: FS**

## **8. Dates of future Meetings**

8<sup>th</sup> August, 2018

21<sup>st</sup> November, 2018