

# UNCONFIRMED

## PARISH COUNCIL

### MEETING

held on Wednesday 22<sup>nd</sup> November 2017

#### MINUTES

#### PRESENT

Cllr Wheatley Hubbard  
Cllr Felix Spender  
Cllr Jill Adams  
Cllr Gary Treherne  
Sarah Pallant

Chairman, Planning  
Vice Chairman, Treasurer  
Infrastructure  
Infrastructure  
Clerk

#### PUBLIC

3 Parishioners present

#### 1. APOLOGIES

17/67 There were none.

#### 2. OPEN FORUM

17/68 A parishioner said that at the last meeting (Ref. Agenda item No. 17/45) he had requested an official 20mph sign at the entrance to the village. At the time it was explained that Corton does not qualify for such a sign. At this meeting it was further said that there is a 'waiting list' for such signs – this can be up to 10 years. The Parish Council will go back to Wilts Council and make enquiries.

17/69 A parishioner said that traffic goes too fast at the junction of Bartletts Lane/Inner Village loop and asked whether the Parish Council could request Wilts Council to paint a white line.

17/70 A parishioner asked where the War Memorial finances are shown. Currently these funds are included and shown with the Parish funds but not as a separate entity. More clarity was requested.

Regarding the funds; a donation of £1000 has been received from Lord Clinton. It is hoped to receive a grant of between £2.5k to £4.5k. The target is £8k which will give an approximate 20% contingency fund.

To summarise:	£1822.77	held
	£1000.00	donation
	£2850.00	grant sought
	£2328.00	to find

Alexander de Brie has been contacted with a view to a contribution.

The contractor is ready to start in the spring, however English Heritage require a structural report before they will contribute. It is hoped that we will hear back from them before the end of December. A £1k contribution from the Parish was discussed as was the matter of a re-dedication.

- 17/71 A parishioner asked what was proposed re the Precept. They felt that it should not be a large percentage rise. The Treasurer and the Council asked what parishioners felt was needed. It was thought prudent to raise the Precept which would allow a reserve for emergencies and to inform the Parishioners what the increase meant in real terms.
- 17/72 The subject of the Waterworks at Boyton was raised. Wessex Water will leave at the end of December and the pumping station and current structure will remain. There is a new entrance and the old part will revert to pasture.
- 17/73 Cluttering of the Village Notice Boards. This subject was raised and it was noted that maintenance of the contents of the boards was the responsibility of the public.

Open Forum closed at 7.45pm

- 17/74 Co-option of Phil Garratt as a new Councillor.  
This was proposed by Caroline Wheatley Hubbard and seconded by Jill Adams. The Acceptance of Office was signed and witnessed.

**3. DECLARATIONS OF INTEREST**

- 17/75 There were none.

**4. APPROVAL OF MINUTES**

- 17/76 The Minutes of the meeting held on 6.9.17 were approved as a correct record and signed by the Chairman.

**5. MATTERS ARISING**

- 17/77 With reference to the 20mph sign at the entrance to the village, whilst the Parish Council will contact Wilts Council it was noted that this could incur a cost of around £10k.

**ACTION: GT**

- 17/78 The War Memorial. After the discussion at the Open Forum it was agreed that the Parish will be asked to contribute approximately £1k.

**ACTION:FS**

- 17/79 The signage on Archers Way. The Parish has not yet received the bill for this since the signs are the wrong size.

- 17/80 The Parish Web Site. A parishioner had said they saw no need for it. The provider of the Community Web Site has been contacted and since there is a requirement for a transparent communication vehicle Felix Spender will open a BT Community Web Site which will be for Parish Council information.

**ACTION:FS**

- 17/81 Salt Bins. These have been purchased at the cost of £209.52. The Parish Steward will fill the bins.

**ACTION:CWH/JA**

- 17/82 It was agreed that the Clerk will only forward to Councillors the correspondence/emails that are relevant to the Parish Council.

## 6. PLANNING

17/83	17/08307/FUL	62 Coomb View	Approved with conditions
	17/08464/TCA	Old Rectory, Boyton	No objections
	17/08687/TCA	Fir Tree Cottage, Corton	No objections
	17/09335/TCA	26 Boyton	Refused
	17/10720/FUL	Dower House, Boyton	Pending
	17/11129/LBC	“ “	Pending
	17/09172/FUL	Old Farm Cottage, Corton	Withdrawn
	17/09383/LBC	“ “	Withdrawn

17/84 Phil Garratt was confirmed as Planning Councillor and Caroline Wheatley Hubbard will ask the Planning Department to send all emails to Mr Garratt,

**ACTION:CWH**

## 7. INFRASTRUCTURE

17/85 Dog Fouling. The contractor Id Verde has been contacted. Two bins can be purchased at the cost of £234.48 + VAT (£562.75) plus fitting. They will collect on a weekly basis for £315.70 + VAT (£378.84) /annum. The Councillors agreed that they should be purchased.

**ACTION:JA/FS**

Fouling signs. The council received an offer from a company for stickers but it was agreed that we could provide our own for free.

**ACTION:SP**

It was agreed that The Dove should be asked if it would make a contribution to the above costs.

**ACTION:PG**

17/86

Playpark. It was decided to await further developments regarding Wilts Council/Selwood ownership.

17/87

Parish Steward. It was agreed that JA and GT should ensure that the Parish Steward makes contact with one or both of them regarding the work that was required for his next visit.

**ACTION:JA/GT**

On his September visit he cleared Corton drains/gullies. His October visit was concentrated in Boyton. The November visit was supposed to be clearing vegetation and a drain reported to the Council however he had to cut the day short for vehicle maintenance.

On his next visit he will be asked to fill and place the salt bins and do work on Boyton drains and gullies. CWH and GT to report to JA with details of Boyton gullies.

**ACTION:CWH/GT/JA**

## 8. FINANCE

17/89	Opening balance at 11.09.17	£4390.98	
	Interest	£ .44	
	Expenditure	£ 30.00	Auditor
		£ .00	Petty Cash
	Balance	£4361.11	
	Planned, agreed, expenditure:		
		£ 50.00	Bobby Van Trust
		£ 50.00	Wilts air Ambulance
		£ 260.00	Road markings
		£ 209.52	Salt Bins
		£ 260.00	Insurance

17/90 War Memorial Fund stands at £1822.77.

17/91 The Annual Accounts have been certified by the External Auditor and the Certificate has been received. There was a query as to whether the Council had a Petty Cash system – we do not operate such and this was accepted. Two cheques were signed and co-signed – Bobby Van and Wilts Air Ambulance.

17/92 Precept. The Requirement Form was signed. The Clerk will submit the form.

**ACTION:SP**

The 2016 Precept was £1075. This was a 20.8% increase on 2015. Councillor Spender will send projected expenditure to the Clerk. An increase of 30% was agreed by the councillors. This will be accounted for and explained in an email to parishioners on the VIP.

**ACTION:FS**

## 9. CORRESPONDENCE

17/93

- a. Wiltshire Council/Woodlands Trust proposed Tree Planting Scheme. It was decided not to participate.
- b. Information has been received regarding Data Protection. The Clerk will forward this to the Councillors and it will be discussed at the February meeting.

**ACTION:SP**

## 10. ANY OTHER BUSINESS

17/94

- a. The Welcome Pack. Clerk to make amendments and Councillors will contact the Clerk with further suggestions.
- b. It was noted that the road surface at Walkers Hill is still patchy/risky.
- c. Suffers Bridge – wooden railings have been damaged/broken/gone. Part of this appears to be as a result of the work undertaken by BT.

**ACTION:SP**

**ACTION:GT**

**ACTION:JA**

## 11. DATES OF NEXT MEETINGS

Wednesday 21<sup>st</sup> February, 2018

Wednesday 2<sup>nd</sup> or 9<sup>th</sup> May, 2018